
MINUTES

Meeting:	National Park Authority
Date:	Friday 17 May 2024 at 10.00 am
Venue:	Aldern House, Baslow Road, Bakewell
Chair:	Mr K Smith
Present:	Mr J W Berresford, Cllr M Beer, Ms R Bennett, Cllr P Brady, Cllr M Buckler, Cllr M Chaplin, Cllr C Greaves, Prof J Dugdale, Cllr B Hanley, Cllr L Hartshorne, Cllr D Murphy, Cllr A Nash, Cllr C O'Leary, Cllr Mrs K Potter, Cllr V Priestley, Dr R Swetnam, Mr S Thompson, Cllr J Wharmby, Ms Y Witter and Cllr B Woods
Apologies for absence:	Cllr C Farrell, Cllr A Gregory, Ms A Harling, Cllr A Hart, Cllr Mrs G Heath, Cllr I Huddleston and Cllr K Richardson.

34/24 MINUTES OF PREVIOUS MEETING HELD ON 15TH MARCH AND 12TH APRIL 2024

The minutes of the National Park Authority Meetings held on the 15th March and 12th April 2024 were approved as a correct record.

35/24 URGENT BUSINESS

There was no urgent business.

36/24 PUBLIC PARTICIPATION

No members of the public were present to make representations to the Meeting.

37/24 MEMBERS DECLARATIONS OF INTEREST

There were no declarations of interest.

38/24 CHAIR'S BRIEFING

The Chair of the Authority provided the following verbal updates to Members.

- Shortlisted for the Head of Resources vacancy on the 18th March with interviews on the 26th March. The post was offered to Emily Fox, so congratulations to her.
- Together with the Deputy Chair, undertook the review of the CEO on the 20th March.
- Attended the launch event of the East Midlands Combined County Authority on the 20th March with the CEO in Chesterfield.
- Attended the Governance Review Working Group on the 22nd March.

- Had a meeting with Sir Richard Fitzherbert at Tissington Hall on the 27th March where he was introduced to the issues of managing a rural estate in the Peak District National Park.
- Together with the CEO and Head of Planning, attended a Teams Meeting on the 11th April with Barry Cummins, Interim Programme Lead for Land and Housing at the East Midlands Combined County Authority to discuss housing issues and funding for housing on brownfield sites.
- Attended the 70th Anniversary of the Ranger Service at Edale on the 16th April.
- Together with the CEO, attended the National Parks England Board Meeting on the 17th April via Microsoft Teams.
- Attended a Teams Meeting with the CEO on the 29th April with Mark Rogers, Interim CEO East Midlands Combined Authority.
- Together with the CEO, attended the CPRE Peak District & South Yorkshire Centenary Celebrations in Sheffield on the 7th May.
- Attended a DEFRA Teams Meeting on the 14th May to discuss the targets and outcomes data for the outcomes framework which is being developed, this was also attended by the Data Strategy and Performance Officers.

39/24 CHIEF EXECUTIVE REPORT

The Chief Executive provided the following updates since the production of his report.

- Held a successful training event with members of the Fires Operation Group, at Stanage Edge. Good to get people together on how to address the issues of wildfires.
- Confirmation from Government that there is a partial extension of the FiPL scheme to go beyond the current end date of March 2025.
- The staff briefing, held on the 14th May was well attended by over 80 members of staff.
- The results of the annual staff survey will be published next week.
- The next CEO Roadshow in Bakewell will be on the 23rd May. Details have been circulated if any Member wishes to go along.

RESOLVED:

To note the report.

40/24 2023/24 AUTHORITY PROGRESS REPORT DECILE 2 (TURN OF YEAR) WITH PERFORMANCE AND BUSINESS PLAN 23/24 INCLUDING CORPORATE RISK REGISTERS.

The Senior Strategy & Performance Officer and Head of Resources were present for this report.

Members thanked Officers for the report which was more easily understandable and a great improvement on what went before. Members also commented that it was good to see that everything was now on track, in particular those areas of concern from last year that have been turned around eg Planning and sickness records.

The recommendations, as set out in the report, were moved, seconded, put to the vote and carried.

RESOLVED:

- 1. That the digital Authority Progress Plan Report (decile 2), which can be viewed here <https://reports.peakdistrict.gov.uk/approgress/> is reviewed and any actions to address issues agreed.**
- 2. That the Performance and Business Plan is approved which includes the year end (23/24) and proposed (24/25) corporate risk registers and that completion of details is delegated to the Head of Resources, to allow for full publication by the statutory deadline of 30 June.**
- 3. That the status of Freedom of Information and Environmental Information Regulations requests is noted.**

Cllr Greaves joined the meeting at 10:20

41/24 PEAK DISTRICT NATIONAL PARK AUTHORITY CAR PARK BYE LAWS 2024

The Property Manager presented the report which was to seek approval to make the proposed car park byelaws 2024, and to implement and enforce them. Members were reminded that the method of reviewing the car park charges had been agreed by the Members at the Programmes & Resources Committee in April 2021.

Although Members were not against the proposal in principle, it was felt that there was a need for an holistic view on how visitors come into the park.

Cllr Potter left the meeting during consideration of this item.

The Officer reported that the purpose of the report was to implement something that was agreed by Members 3 years ago.

Members discussed methods of payment available at car parks and enforcement.

Members asked that Officers report back to Members at a later date to see how the new car park byelaws are performing and asked that the delegation in recommendation 3 of the report be amended to read "To delegate authority to the Authority Solicitor, in consultation with the Chair and Deputy Chair of the Authority, to make any necessary amendments to the draft byelaws following the consultation period".

The recommendations, subject to the amendment to recommendation 3, were moved, seconded, put to the vote and carried.

RESOLVED:

- 1. To note the revised process being undertaken to increase car park fees and charges, previously agreed by the Authority at the Programmes and Resources meeting on 30 April 2021 and Authority meeting on 3 February 2023, as set out in this report.**
- 2. To delegate authority to the Authority Solicitor to make the proposed amended byelaws, relating to all of the Authority's car parks as detailed in the draft byelaws in Appendix 1 of the report, and thereafter to take all necessary steps to finalise the byelaw-making process, by advertising, consulting upon and applying to the Secretary of State for confirmation.**

3. **To delegate authority to the Authority Solicitor in consultation with the Chair and Deputy Chair of the Authority, to make any necessary minor amendments to the draft byelaws following the consultation process. Any significant amendments proposed are to be returned to a future Authority meeting for further consideration.**
4. **To delegate authority to the Head of Assets and Enterprise and the Authority Solicitor to implement and enforce the byelaws in their entirety once confirmed and in effect.**

42/24 REPORT OF THE GOVERNANCE REVIEW WORKING GROUP

The report was presented to Members to consider the recommendations that had arisen from discussions at meetings of the Governance Review Working Group.

Members requested, after some discussion, that the wording of the 2nd bullet point on the proposed amended Role Description for Members in Appendix A of the report be removed as it was considered not necessary.

Cllr Beer left at 11:15 during discussion of this item and returned at 11:30

Members then considered the proposals to discontinue the Member Champion Roles and introduce a skills audit for Members. Members considered the format of the proposed skills audit to be too involved and that there was a need for a more simpler skills matrix. The Chair reminded Members that this was a draft so was open for comments which would then be fed back into the Governance Review Working Group.

Members noted that there was evidence of good work on the Governance Working Group and thanked all Officers involved.

The recommendations as set out in the report, were moved, seconded, voted on and carried.

RESOLVED:

To approve the recommendations of the Governance Review Working Group as set out in Appendix 1 of the report subject to the removal of the 2nd bullet point in the amended Role Description for Members.

43/24 REPORTS FROM OUTSIDE BODIES - NONE SUBMITTED

No reports were submitted.

The meeting adjourned at 11:25 and reconvened at 12:00. Cllr Wharmby left the meeting at 11:40.

44/24 EXEMPT INFORMATION S100(A) LOCAL GOVERNMENT ACT 1972

RESOLVED:

That the public be excluded from the meeting during consideration of agenda items 13 and 14 to avoid the disclosure of Exempt Information under S100 (A) (3) Local Government Act 1972, Schedule 12A paragraph 3 "information relating to

the financial or business affairs of any particular person (including the Authority holding that information)”.

45/24 Strategy for Peak District National Park Authority Owned Public Toilet Facilities

46/24 Warslow Moors Estate - Pump Farm, Warslow Capital Works